

Pr. Controller of Defence Accounts (Border Roads)
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No.EDP/601/BAS/2016-17

Dated: 10/08/2016

To

The CDA (BR), Guwahati

The JCDA (BR), Chandigarh

The PAO (GREF), Pune

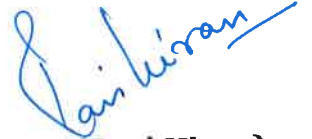
Subject: Status of Bio-metric Attendance System (BAS).

Please find enclosed the proforma as shown in Annexure-A, wherein details regarding present status of Bio-metric machine installed in your office as well as in sub-offices under your jurisdiction is required to be filled.

In view of the above you are requested to furnish a consolidated compliance report as per annexure 'A' latest by 19/08/2016 for appraisal of Competent Authority.

Also, forward the monthly attendance report for the month of July 2016, generated through Aadhar Enabled Bio-Metric Attendance System(AEBAS) alongwith above mentioned report.

The timeline may kindly be strictly adhered to.



(Ravi Kiran)
Astt. Controller

Annexure-A

S.no	Name of the office	Whether bio-metric machine installed or not?	Present strength of the office	No. of employees registered out of present strength	No. of employees marking attendance through bio-metric machine	Remarks if any
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***Status of each Sub-office may be filled separately in separate row.**