

Office of the Principal Controller of Defence Accounts (Border Roads)

Seema Sadak Bhawan, Ring Road, Naraina

Delhi Cantt, New Delhi-110010

No. AN/1/MPPR/2018
To

Dated: 07.12.2018

The PAO(GREF) Pune
The JCDA(BR) Chandigarh
The CDA(BR) Guwahati
The Main Office(All Sections)

Subject: Monthly Progress Report: Timely disposal of letters.
Reference: HQrs Office Important circular No AT-Coord/00012/MPPR-
Circular/2018 dated 30.11.2018

Of late, it has been observed that the Monthly Progressive Reports submitted in this office are repeatedly showing long pendency regarding disposal of letters. Further, the report is also not received on time for the last few months. This has been viewed very seriously by the Competent Authority.

Therefore, It has been directed by the Competent Authority to dispose off the pending letters expeditiously and to shorten the oldest outstanding dates. It must be ensured in future that all letters may be cleared within 3 weeks. Further MPPR must reach Main Office by 2nd working day of the following month. This may be noted for strict compliance.

This issues with the approval of PCDA(BR).


(Surendra Koodwal)
AO(AN)