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BR/Bud/900/Gen Corr/14-15

Date:15/12/2014

To,
Projects/Task forces
APO AO (Projects)/Task forces

Sub: Watching of expenditure against Allotment F/Y 2014-15

Past Experience has revealed that expenditure viz a viz budget allotment is not being closely and effectively monitored at the fag end of the financial year. As a result certain heads of A/C's exceeded the budget allotment during the previous financial years which invited flak from CGDA office & MORT&H.

The reason put forth by the Task Forces/AO TF for excess expenditure was attribute to reduction in their budget allotment even after the expenditure had actually be incurred, which is a serious financial irregularity.


To obviate such a difficulty, it is of paramount importance that the concerned CE's/TF's are apprised of expenditure status by AO's Task Forces on regular basis during the fag end of the financial year .It also needs to be ensured that no expenditure is allowed to occur in anticipation of receipt of budget even though cash assignment may be available.

Proper coordination between the executive and AO T/F as such would be required. It is also to be ensured that all Performa adjustment expenditure like P&A , TBO , CP Vouchers , capitation rate , Usage rates which also form the part of the allotted budget are taken into account while assessing total allotment/expenditure.

It may please be noted that any expenditure over and above the budget allotment will be the personal responsibility of the concerned Task force/AO TF.


AO Task force /Projects are specifically directed to ensure strict monitoring of the budget failing which the responsibility will be fixed on them.

Please Acknowledge Receipt.


(S.K. Yadav)
ACDA (BR)

Copy to :-

HQrs DGBR } For information please you are requested to issue suitable instructions to
E 5 Budget CE(P)/TF for not to withdraw the budget after the same has been actually incurred and compiled to avoid any excess over allotment in F/Y 2014-2015.


(S.K. Yadav)
ACDA (BR)