
Pr. Controller of Defence Accounts (Border Roads)

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No. EDP/601/Hardware/Vol.III

Dated: 28/04/2015

To


**All Sub-Offices.
(As per standard list)**

Subject: Details of Computer Hardware and Accessories.

Please find enclosed proforma for furnishing information regarding computer, hardware and accessories held in your office. The information may please be furnished to this office within 08/05/2015 for our further action.

Please treat matter most urgent.

Encl: 1(one).


(K SWAMI)
SAO (EDP)

S.No.	Items		Make	Specification	Date of installation	Working/ Nonworking	Quantity	Whether under AMC(Yes/No)	Remarks
1.	Personal Computer	CPU							
		Monitor							
		Key board							
		Mouse							
2.	Server								
3.	UPS								
4.	Printer								
5.	Multi-functional Device								
6.	Xerox Machine								
7.	Scanner								
8.	Fax Machine								
9.	Any other hardware								