

कार्यालय रक्षा लेखा प्रधान नियंत्रक (सीमा सड़क)

Pr. Controller of Defence Accounts (BR)

सीमा सड़क भवन, रिंग रोड

Seema Sadak Bhawan, Ring Road

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EDP/601/Tulip/2016-17

Date:14/03/2017

To

The CDA (BR) Guwahati

The JCDA (BR) Chandigarh

The PAO (GREF) Pune

The AO(P)/ AO(TF) (as per standard list)

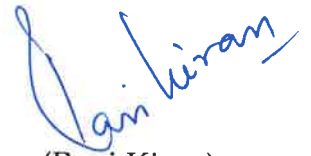
Subject: Project Tulip: DAD Personnel Management System.

As you are aware that the Pay & Allowances of all DAD Officers/Staff under the organisation of PCDA(BR) is being prepared through TULIP software since September 2016.

The primary requirement for the software is the collection of PIS data & feeding it to the system for setting stage for implementation of the modules of Project Tulip.

A set of annexure 'A', 'B', 'C', 'D' & 'E' are enclosed herewith for completion of the same by the officers/staff joining the organisation of PCDA (BR) due to transfer/posting, or new appointment & forward the same at the earliest, so that the Pay & Allowances can be released through Project Tulip. It will not be possible for this office to release payment in absence of ibid details.

Encl: Annexure 'A' to 'E'



(Ravi Kiran)  
GO (EDPS)

Annexure "A"

Master Record

1. Employee Name:
2. Designation:
3. Account No.:
4. Pink List No.: (if applicable)
5. Date of Birth
6. Gender:
7. Home town:
8. Category:
9. Married: Yes/No
10. Appointment Date:
11. DAD Present Office:
12. EDP Trained: Yes/No
13. Pension Scheme: NPS/GPF
14. GPF/PPAN/PRAN Number:
15. Physically Challenged: Yes/No
16. Increment Date:
17. Present Designation Date:
18. Present Office Date:
19. Roster No.:
20. Remarks:

DAD Employee Personal Details:

1. Account No.:
2. Name:
3. Recruiting Agency:
4. Examination Name:
5. Rank:
6. Exam Year:
7. Dossier No.:
8. Appointment Letter No.:
9. Appointment Letter Date:
10. Character Antecedent Certificate Letter No.:
11. Character Antecedent Certificate Letter Date:
12. Name of Attesting Officer:
13. Probation Period:
14. Date of oath:
15. Service Book no.:
16. Present Station:
17. Blood Group:
18. Father Name:
19. Mother Name:
20. Married: Yes/No
21. Date of Marriage:
22. Spouse Name:
23. Nationality:
24. Religion:
25. Caste/Category:
26. Category Certificate Issuing Authority:
27. Category Certificate letter issue date:
28. Category Certificate letter no.:
29. Defence I D Card No.
30. CGHS Card issue letter No.:
31. CGHS Card issue letter date:
32. CGHS card No.:
33. Aadhar Number:
34. FPA date:
35. FPA Designation:
36. Mobile Number:
37. Home state:
38. Home Town:
39. No. of Home Town changed:
40. Personal Email:
41. Official email
42. Permanent Address:
43. Present Address:
44. Remarks:

**Annexure "C"**

**DAD Employee Family Details:**

1. Account No.
2. Employee Name:
3. Name of Family member:
4. Date of Birth of Family member:
5. Relation
6. Gender:
7. Whether Govt. Employee
8. Is Departmental Employee:
9. Spouse Office Name
10. Spouse Designation
11. Occupation of family member
12. Dependant:
13. Date of Nomination:
14. Handicapped: Yes/No
15. Handicapped Percentage:
16. Aadhar Number of Family Member:
17. Remarks:

Annexure "D"

DAD Employee Educational Details:

1. Account No.
2. Employee Name:
3. Education: Below Metric/10<sup>th</sup> Pass/12<sup>th</sup> Pass/Diploma/Graduation/Post Graduation/PhD
4. Stream:  
Arts/Commerce/Computers/Engineering/Law/Medicine/Management/Nursing/Pharma/Science/Other
5. Qualification: BA/BSc/BCom/B.Arch/BE/BTech/MA//MSc/MCom etc.
6. Month/Year of Qualification:
7. Certificate No.:
8. Certificate Date:
9. Remarks:

Annexure "E"

Details of Non Qualifying Service:

1. Account No.
2. Employee Name:
3. Nature of NQS: (EOL other than MC/Leave not due/Dies Non)
4. From Date:
5. To Date:
6. Remarks: