

**Office of the PCDA (BR), Seema Sadak Bhawan,
Ring Road, Naraina, Delhi cantt.-110010**

PART _ I Office Order No-21
File No. AT/BR/125/Misc/Circular

Dated: 28/11/2013

To,

1. The CDA (BR) Guwahati
2. The Jt. CDA (BR) Chandigarh
3. The PAO, GREF Pune

Subject:- Correspondence with HQrs office.

A copy of HQrs letter no. AT/IV/4462/LTC claim dated 18/11/2013 regarding the subject is forwarded herewith for information, guidance and necessary action please.

It is further advised that the contents of the circular may please be communicated to all the sub-offices under your jurisdiction for their necessary action please.


Please acknowledge receipt.

Encls: As above.

- sd -
AO (Audit)

Copy to:

1. Office-in-charge : For uploading on website of PCDA (BR).
EDP Section (M.O)


AO (Audit)

**Office of the Controller General of Defence Accounts,
Ulan Batar Road, Palam, Delhi Cantt-110010**

No. AT/IV/4462/LTC Claim

Date: 18/11/2013

✓ To

AH PCsDA/GsDA (BR), New Delhi

Sub: Correspondence with HQrs office.

Ref: HQrs office circular No. AT/Coord/13039/Vol-III dated 28/29-02-2000.

Of late it has been observed that some of the communications addressed to this HQrs office pertaining to audit decisions, interpretation of rules and other important matters etc. are being signed at the level of SAO/GO without an indication as to whether such references have been issued with the approval of Pr.CDA/CDA or Addl. CDA/Jt. CDA in the absence of Pr. CDA/CDA.

2. In this connection reference is invited to HQrs office circular cited under reference and it is reiterate that further communication in this regard may be made as per instruction mentioned therein i.e. communications to HQrs office on matter relating to audit decision, interpretation of rules and other important matters etc. should invariably be issued after approval by the Pr. CDA/CDA or Addl. CDA/Jt. CDA in the absence of Pr. CDA/CDA.


Jt. CGDA (AT-III)

Copy to: All groups in Audit, Insp. & A/C wing.

— sd —
Jt. CGDA (AT-III)

AT
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26/11/13