

कार्यालय रक्षा लेखा प्रधान नियंत्रक (सी.स.) रिंग रोड, नारायणा, दिल्ली छावनी - 110010
Office of the Principal Controller of Defence Accounts (Border Roads),
Ring Road, Naraina, Delhi Cantt - 110010
E-mail / Speed Post

No. AN/I/Monitoring of Sub Office

Dated:- 15-05-2015

To,

The AO (P) / AO TF
C/O 56 / 99 APO
(As per standard list)

SUB: Maintenance of register related to IFA system .

Please refer to this office letters No. Work Cell/1130/Misc Corr/BRDB dated 17-12-2014 & Insp/O&M Cell/BR/Updation of OM dated 11-05-2015 insisting up on to maintain the following register indicated in Annexure "C" to follow proper mechanism and not to leave room for ambiguity in concurrence of financial proposals. Please ensure that the said registers are being maintained in your office. The non adhering of instructions will attract disciplinary action of officer in-charge.

- (a) Receipt Register for works estimates.
- (b) Dispatch register for works estimates.
- (c) Receipt Register for Procurement Proposals
- (d) Dispatch Register for Procurement register.
- (e) Register of PNC / TPC.
- (f) Financial Concurrence / AON Register.

2. Further, it may also please be ensured that the control charts as prescribed in Annexure "B" of ibid instructions are being maintained properly. A copy of the same may please be forwarded to this office for appraisal of the Competent Authority.

This may please be accorded PRIORITY.


(Sandeep Kumar Yadav)
ACDA (AN)

Copy to:-

1. The CDA (BR), Guwahati
2. The JCDA (BR), Chandigarh

- for information please.


(Sandeep Kumar Yadav)
ACDA (AN)