

कार्यालय रक्षा लेखा प्रधान नियंत्रक (सीमा सड़क)

Pr. Controller of Defence Accounts (BR)

सीमा सड़क भवन, रिंग रोड

Seema Sadak Bhawan, Ring Road

नारायणा, दिल्ली छावनी-110010

Naraina, Delhi Cantt- 110010

फोन नं. - 011-25690978

cda-br@nic.in

फैक्स नं. - 011-25690984

EDP/601/Tulip/2016-17

Date: 22 /11/2016

To

The CDA (BR) Guwahati

The JCDA (BR) Chandigarh

The PAO (GREF) Pune

The AO(P)/AO(TF) (As per standard list)  
C/o 56 APO/99 APO

Subject: Salary advance for the month of November 2016 to be paid to Non-Gazetted employees of Central Government.

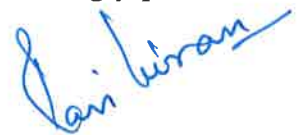
Reference: CGDA HQrs office letter no. AT/II/187/VI CPC/Orders/Vol-VII dated 21-11-2016.

A copy of MoF letter no. 25(30) E.Coord/2016 dated 17/11/2016 received under CGDA letter cited above on the above subject is forwarded herewith for your information and necessary action at your end please.

It is further requested that the nominal roll of payments made to the intending non-gazetted employees may be intimated to Main office by 23/11/2016 (AN) for recovering the amount from the pay bill for the month of November 2016.

The sub-offices under your jurisdiction may be instructed accordingly please.

Encl: As stated.



(Ravi Kiran)  
GO (Admin)

**Office of the Controller General Of Defence Accounts**  
**Ulan Batar Road, Palam, Delhi Cantt-110010**

AT/II/187/VI CPC/Orders/Vol-VII

दिनांक: 21/11/2016

To,

All PCsDA/CsDA  
All CFA (Fys)/PCA (Fys)


(Through CGDA mail server)

**Subject: Circulation of OM issued by MoF/DoE regarding Salary advance for the month of November 2016 to be paid to Non-Gazetted employees of Central Govt..**

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उपरोक्त विषय से संबंधित रक्षा मंत्रालय डी (सिव-1), नई दिल्ली के दिनांक 18.11.2016 के आई.डी सं-05(02)/2016-D (Civ 1) के द्वारा प्राप्त वित्त मंत्रालय के दिनांक 17.11.2016 के पत्र सं-25 (30)/E.Coord/2016 की प्रति आपकी सूचना एवं आवश्यक कार्रवाई हेतु भेजी जाती है।

A copy of Ministry of Finance letter No. 25 (30)/E.Coord/2016 dated 17.11.2016 received under MoD/D (Civ 1) ID No. 05 (02)/2016-D(Civ 1) dated 18.11.2016 on the above subject is forwarded herewith for your information and necessary action at your end.

  
(वी.के.पुरोहित)

कृते रक्षा लेखा महानियंत्रक

No. 25(30)/E.Coord/2016  
Ministry of Finance  
Department of Expenditure

New Delhi the 17<sup>th</sup> November 2016

OFFICE MEMORANDUM

Subject: Salary advance for the month of November 2016 to be paid to Non-Gazetted employees of Central Government.

In terms of Rule 64 (2) of Central Government Account (Receipt & Payment) Rules, 1983, the President is pleased to release part salary, in advance, amounting to Rs. 10,000/- (Rupees ten thousand) by 23<sup>rd</sup> November 2016 from the salary for the month of November 2016 in the form of cash pay out to all Non-Gazetted employees of Central Government.

2. Employees, who do not wish to receive the cash pay-out of the part salary advance amounting to Rs. 10,000/- (Rupees ten thousand) may give their option in the enclosed proforma to their respective Drawing & Disbursing Officer by 18<sup>th</sup> November 2016. In that case, their salary will be credited to their account on the last working day of November 2016, as usual. In case no option is received by the said date, it will be presumed that the employee has opted for cash pay-out and the payment thereof will be disbursed in cash accordingly. Residual part of their salary payable for the month of November 2016 will be released as per the existing procedure.

3. The contents of this Office Memorandum may also be brought to the notice of all the Organisations under the administrative control of the Ministries/Departments.

4. Appropriate necessary instructions on the subject may be issued by respective administrative Ministries/Departments in respect of Autonomous Bodies, Department of Public Enterprises in respect of Public Sector Enterprises, Ministry of Railways and Ministry of Defence in respect of the Services.

*Annie G. Mathew*

(Annie G. Mathew)

Joint Secretary to the Government of India

To

All Ministries/Departments of the Government of India

Copy to : (i) Deputy C&AG  
(ii) Financial Commissioner, Ministry of Railways  
(iii) Financial Adviser (Defence Services)

Copy also to:

(i) **Controller General of Accounts** – with the request to issue necessary instructions.  
(ii) **NIC** - with the request to upload the O.M. on the official website.

**PROFORMA**

(Reference Ministry of Finance, Department of Expenditure O.M.  
No. 25(30)/E.Coord/2016 dated the 17<sup>th</sup> November, 2016)

With reference to the above mentioned Office Memorandum, I hereby give my option to **receive/not receive** (*strike out, which is not applicable*) part salary, in advance, amounting to Rs. 10,000/- (Rupees ten thousand) for the month of November 2016 in the form of <sup>cash</sup> cash.

Date ;

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Ministry/Department/Office

To

Drawing & Disbursing Officer  
Ministry/Department/Organisation