

**OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS
(BORDER ROADS)**

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Ph. No.-01125691434/Fax-01125690984

No.A/II/225/PM/2012-13

Dated:-05.04.2013

To

CDA (BR), Udyan Vihar, Narangi, Guwahati.
JCDA (BR), Sector-48, Chandigarh.
PAO (GREF), Dighi Camp, Pune.
All AO(P)/ AO Task Forces.
All Section of Main Office.

Sub:- Submission of material for the compilation of Union Government Finance Accounts for the year 2012-13 Statement No. 5 & 13.

Ref:- In continuation of PCDA (BR), New Delhi letter No. Accounts/II/PM / 225/ Annual Closing 05.03.2013 and 22.3.13.

HQrs Office vide their letter No. A/III/12273/Accts/2012-13 dt.08.03.2013 has mentioned that there is no change in the existing format of Statement No 5 & 13 and other subsidiary statements already prescribed for incorporation in the Annual Review of Balances.

2. It is requested that Annual Review of Balances for the year 2012-13 along with Statement No 5 & 13 may please be forwarded by 03.06 2013 for March (Supplementary Correction), Account,2013 (14) and by 22.07.2013 for March (Manual) Account, 2013 (15) along with the following information:-

- (i) No balance should remain outstanding under Suspense Heads.
- (ii) Reason for adverse balances along with 'Action Taken Note' (ATN) on a separate sheet.

Note:- Adverse balances under a head are balances which are supposed to be closed in debit or credit but closing otherwise. For e.g. the Loan and Advances, if closing in credit (Plus Receipt) will be termed as adverse balances. Action initiated to liquidate adverse balances needs to be mentioned in the ATN.

(iii) Reason for minus transactions under each head other than a 'Deduct Head' including Suspense head (in a separate sheet). In case, minus balances are due to rectification of the previous year (s) misclassification, particulars of the previous year/years may be given inter-alia mentioning the contra head (s) with 'Action Taken Note'.

(iv) The details of the balances of PLI Proforma dropped. The balances of PLI (00/24/00) are authorized to be Proforma dropped. The balances in any of the heads will not be Proforma accepted/dropped without prior permission of the Accounts Section of PCDA (BR), New Delhi. The figures dropped in March Supplementary Corrections will be final. The PLI amount will be dropped only after having reconciled the same with the Dte of PLI.

(v)(a) The details of the outstanding Cheques in the following format for March (Supplementary Corrections), Accounts, 2013 (14).

(Figures in thousands of Rupees)

Minor Head under Major Head 8670	Balances as on 31 st March, 2013 as per Statement No 13	Balances as on 31 st March 2013 in respect of Cheques issued on or before 31 st Dec 2012.
109-Defence Cheques		
Total		

(b) A similar statement showing the amount of outstanding Cheques as on 28.06.2013 for Cheques issued on or before 31.03 2013 for March (Manual) Account, 2013.

(vi) Year wise breakup of the outstanding balances in respect of all RD & R heads mentioned in the Annual Review of Balances.

(vii) The Officer-In-Charge of Section/Sub-Offices may please render the following certificate:

I certify that the accounts rendered are correct and agree with the initial accounts maintained by my office. I am satisfied that the balances whether, in cash or investment or under Debt, Deposits and Remittances Heads of Accounts have been duly verified and found to agree with those shown in the separate register or other records maintained by my office and that debits and credits to the various Reserve Funds and Deposit Accounts were for amounts authorized by relevant Acts or Rules of the Funds and that there were no diversions for purposes other than those for which the Funds were constituted or the grants were made.

Officer-In-Charge

3. It is reiterated that PM for March (Manual) Accounts, 2012 may please be dispatched/FAXED/e-mailed so as to reach in this office by 24-05-2013 positively. Since this is a time bound programme, PM received after this that will not be entertained. Officer-In-Charge of Sub-Offices/AO, CE (P)/Task Force will be responsible if the PM proposed by them remain uncompiled in the March Manual Account due to non receipt in Main Office in time.

4. A copy of the above circular is also placed on the website of office of the PCDA (BR) i.e. <http://www.pcdabr.gov.in>.

Addl. CDA has seen.

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ACDA

NOO:

EDP Centre (Local)

For uploading circular on the website

S.A.O(A/Cs)