

कार्यालय रक्षा लेखा प्रधान नियंत्रक (सीमा सडक)
सीमा सडक भवन, रिंग रोड, नारयणा, दिल्ली छावनी - 110010
Office of the Principal Controller of Defence Accounts (Border Roads)
Seema Sadak Bhawan, Ring Road, Naraina, Delhi Cantt. - 110010

FileNo. AN/I/526/In-house Training/2013

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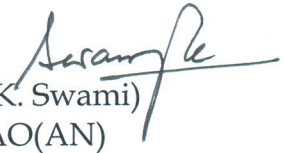
To

1. The CDA (BR) Guwahati
2. JCDA(BR) Chandigarh
3. PAO (GREF) Pune

Sub:- Annual In-house Course calendar for the Year 2013-14 in r/o PCDA(BR)

Annual In- house Course Calendar for our organization for the year 2013-14 has been approved by the HQrs Office. Accordingly In-house course calendar is forwarded herewith for your necessary action. Any changes, if required at later stage in the scheduled dates of course within the approved calendar may please be carried out at your end under intimation to this office.

Cancellation of any course from the approved calendar may be intimated well in advance for obtaining approval of the HQrs Office.


(K. Swami)
AO(AN)

In-house Training Calendar for the year 2013- 2014

Sl. No.	Name of the Course	Level of Participation	Duration	Date	Venue
1.	Refresher Course for Clerks/ Auditours and SAS Part-I passed Candidates	Clerks to Auditors /SAS Appr.	10 days	13-05-13 to 24-05-13	PCDA(BR) Delhi CDA(BR) Ghy. JCDA(BR) Chd.
2.	Budget, Budget Monitoring vis-à-vis expenditure.Fiscal Discipline in BRO, Liabilities & Type of Liabilities, Compensation under WCA, Land acquisition and legal charges bills. Adjustment of TBOs & DIDs, Adjustment of transaction through CP Vrs, PI Vrs & QSAs, Vetting of MER	Clerks to Auditors	3 days	05-06-13 to 07-06-13	PCDA(BR) Delhi CDA(BR) Ghy. JCDA(BR) Chd.
3.	Induction Course for newly recruited Clerks/ Auditors	Clerks to Auditors	6 days	15-07-13 to 20-07-13	PCDA(BR) Delhi CDA(BR) Ghy. JCDA(BR) Chd. PAO(GREF) Pune
4.	Re-orientation course for newly posted officers and staff in the organization of PCDA(BR)	Clerks to SAOs	3 days	21-08-13 to 23-08-13	PCDA(BR) Delhi CDA(BR) Ghy. JCDA(BR) Chd
5.	Workshop on Pay Fixation and MACP and also dealing with anomally cases. Course for SAS Prelim, SAS Part-I and SAS Part-II Examination	Clerks to Auditors	5 days	09-09-13 to 13-09-13	PCDA(BR) Delhi CDA(BR) Ghy. JCDA(BR) Chd.
6.	Pay accounting System (Only for the staff of PAO GREF)	Clerks to AAOs	5 days	21-09-13 to 25-09-13	PAO (GREF) Pune
7.	Course on Works-related issues (Annual works Programme, Scrutiny of AA and TS, Stores procurement in BRO. Scrutiny of contract & Supply	Clerks to SAOs	5 days	04-11-13 to 08-11-13	CDA(BR) Ghy. JCDA(BR) Chd

