

कार्यालय रक्षालेखा प्रधान नियंत्रक (सीमा सड़क)

Pr. Controller of Defence Accounts (BR)

सीमा सड़क भवन, रिंगरोड

SeemaSadakBhawan, Ring Road

नारायणा, दिल्ली छावनी-110010

Naraina, Delhi Cantt- 110010

फोन नं. - 011-25690978

cda-br@nic.in

फैक्स नं. - 011-25690984

No. EDP/601/OA/2016-17

Dated: 17/11/2016

INVITATION FOR TENDER ENQUIRY

PCDA (BR) intends to purchase and install workstation to be installed in PAO (GREF), Dighi Camp, Pune-411 015. All the interested bidders are requested to submit their bids in sealed envelope in two bids system (Technical and Price bids) as per criteria given in this document.

Eligibility Criteria:

1. Company should be registered under Company Act.
2. Firm should have valid PAN.
3. Firm should have valid Service Tax Number.
4. Firm should have valid VAT number.
5. Firm should have local office at Pune for Support services during warranty period and post warranty support
6. Firm should be ISO 9000, 20000, 27000 certified.
7. Firm should provide MAF (Manufacture authorization letter).
8. Firm should have single service order for workstations of worth 30 lacs in current financial year i.e. 2016-2017.
9. Firm should have OEM certified professionals on the products required by PCDA (BR) requirement. Minimum 2 professionals proof of same need to be attached.

The tender document can also be downloaded from the website "<http://pcdabr.gov.in>". The tender should be addressed to PCDA (BR) and be submitted at Office of the PCDA (BR), Room No. 301, Seema Sadak Bhawan, Ring Road, Naraina, Delhi Cantt-110 010.

Earnest Money : Rs. 2,000/-(Rupees Two Thousand only)
Last date for receipt of Tender : upto 3.00 p.m. 28.11.2016
Date of opening of Tender : at 3.30 hrs on 28.11.2016.

PCDA (BR) reserves the right to accept or reject any bid, without assigning any reason thereof. No correspondence in this regard will be entertained.


Asst. CDA

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TENDER DOCUMENTS

1. The name and address of the bidder shall be clearly type written and no overwriting, correction, insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted in strict accordance with the instructions laid down herein; otherwise the tender is liable to be rejected.
2. The tender is liable to be rejected if complete information is not given there-in, or if the particulars and data (if any) asked for.
3. The tender must be addressed to the PCDA (BR), Seema Sadak Bhawan, Ring Road Naraina, Delhi Cantt-110 010 and be submitted to Office of PCDA (BR), Room No. 301, Seema Sadak Bhawan, Ring Road Naraina, Delhi Cantt-110 010 on or before 3.00 PM on 28.11.2016. The tenders will be opened on the same day at 3.30 P.M. in Room No. 301, Seema Sadak Bhawan, Ring Road Naraina, Delhi Cantt-110 010 in the presence of such bidders who may wish to be present, either by themselves or through their authorised representatives.
4. All bidders are required to submit Earnest Money Deposit (EMD) of Rs. 2,000/- (Rupees Two Thousand only) in shape of Demand draft favouring PCDA (BR), Delhi Cantt, along with their offer valid for atleast 80 days from the date of issuing.
5. Offers received without earnest money or with earnest money less than the amount specified above shall be summarily rejected.
6. The Earnest Money of the successful bidder shall be returned after the security deposit as required in terms of tender is furnished by the bidder. The Earnest Money deposited is liable to be forfeited if the bidder withdraws from the tender in any respect within the period of validity of his tender. If the successful bidder fails to furnish the security deposit as required in the contract within the stipulated period, the EMD shall also be liable to be forfeited by the PCDA (BR).
7. Late tenders will not be considered.
8. PCDA (BR) reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons.

9. Dispute, if any, arising out of the supply of Items shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by the PCDA(BR) at New Delhi as per the provisions of the Indian arbitration and Conciliation Act, 1996 and the Rules framed there under. Any Arbitrator appointed shall not have the jurisdiction to pass any interim awards, or to grant interest higher than 8% charged simply on the award amounts, or amounts payable to either party.
10. Tender shall be accompanied by the relevant documents covered in the tender.
11. The full & final payment shall be made after delivery and successfully installation of items as per Annexure III at PAO (GREF), Dighi Camp, Pune-411 015 and acceptance by Competent Authority.
12. The agreement will be valid for the delivery as incorporated in the tender document. This should be strictly adhered to.
13. The specification of items required as per Annexure "II" of Technical bid and the evaluation of bid will be on the basis of total bid value.
14. Prices may be quoted for the items as per annexure "III" of Price bid.
15. Delivery is required to be completed within 30 days from the date of issue of supply order.
16. Training need to be provided by OEM certified professionals.
17. For any imported item(s) the vendor/Agent should have an authorization certificate from the Manufacturing Company and should enclose a copy with the Technical bid.
18. Bidder must be registered for VAT/CST/SST and Income Tax and should enclose copies of relevant certificates.
19. The bidder should have the qualified engineers/ staff to attend to after sales service at PCDA (BR).
20. The PCs and Accessories supplied should be New and Unused.
21. The installation of items as per Annexure II shall be the responsibility of the bidder and it should be certified as in working condition by the consignee after the installation.
22. If the goods are not delivered and not made ready to use within the stipulated time period a penalty will be decided by the PCDA (BR).
23. All bidders are required to submit their offer in two covers (a) Technical bid (b) Price bid as under:

- (a) TECHNICAL BID should contain the following but without indicating the rates:
- (i) Earnest Money demand draft for Rs. 2,000/.
 - (ii) Tender documents duly signed as per Annexure –I and without mentioning the rates.
 - (iii) Compliance to the Technical Specifications duly signed (As per Annexure -II)
 - (iv) A letter of authorization from the Principal specific (OEM) as proof of manufacturing unit to the tender should be enclosed.
 - (v) VAT/Sales Tax registration certificate.
 - (vi) Service Tax registration certificate.
 - (vii) PAN number/TIN number.
 - (viii) Copy of work Order for supplied workstations at least six organizations (Govt. depts. /PSUs and Central Autonomous bodies/reputed organizations) in year 2016-2017.
 - (ix) A client list with client's Name, Address and phone number for the workstations supplied by them during 2016-2017.
 - (x) The Product catalog for the item quoted as per technical specification required by PCDA-BR.
- (b) PRICE BID should contain :
- Details of prices and rates of taxes and duties, to be quoted clearly by the bidders. This should be submitted as per Annexure 'III' duly signed by them.
- (c) Both the covers should be separately sealed and super-scribed with the TENDER NUMBER AND TECHNICAL/PRICE BID. The two covers should thereafter, be kept in a third cover and sealed. This cover should also be super-scribed with the TENDER NUMBER, AND THE DATE OF TENDER OPENING.
- (d) Only the Technical Bids will be opened on the date of tender opening. Price bids of only those bidders will be considered for opening whose offer is complete and technically acceptable in all respects. The date and time for price bid opening will be intimated to the successful bidders subsequently.
- (e) Tenders received in the single-bid system i.e. having the technical as well as financial bid in the same cover will liable to be rejected.

Scope of Work

Broadly the work includes the following:

1. The supply, installation, configuration of the workstations.
2. Supply of all the workstations need to be done in 10 working days else plenty will be calculated on per day basis.



Asst. CDA

Technical bid (PART-I)

(To be sealed in envelop superscribed "Technical bid")

1. Name of the Supplier :
2. Name of the authorized person :
(who signs on the tender document)
3. Address of the Supplier :
4. Phone No :
5. Mobile No. :
6. Fax :
7. Email ID :

Document to be submitted:

S.N.	PARTICULARS	Attached at pg. no.	Remark
1	Earnest Money demand draft for Rs. 2,000/. (separate DD)		Date of DD must be after the publication of tender
2	Tender documents filled and duly signed as per Annexure I, II and III and without mentioning the rates.		To be filled and signed
3	Compliance to the Technical Specifications duly signed (As per Annexure -II)		To be filled and signed
4	A letter of authorization from the Principal specific (OEM) as proof of manufacturing Unit to the tender should be enclosed.		Attach
5	VAT/Sales Tax registration certificate		Attach copy
6.	PAN number/TIN number		Attach copy
7.	Copy of work Order for supplied workstations minimum Six Organizations (Govt. depts. /PSUs and Central Autonomous Bodies/reputed organisation) in year 2016-2017.		Attach list
8.	A client list with client's Name, Address and phone number for the similar workstations quoted for & supplied by them during the finical year 2016-2017		Attach List
9.	The Product catalog / literature for the product quoted as per technical specification		Attach

10	ISO 9000, 20000, 27000 certified		
11	Company should be registered under Company Act.		
12	Firm should have single supply order of worth 35 lacs of supply of Desktop PCs/Workstation in current financial year i.e. 2016-2017		
13	Firm should have single service order for managing & providing services of worth 30 lacs in current financial year i.e. 2016-2017.		
14	Firm should have OEM certified professionals on the technologies/items required by PCDA-BR requirement. Minimum 2 professionals proof of same need to be attached.		
15	Technical specification which is required by PCDA(BR)		
16	Firm should have local office at Pune for Support services during warranty period and post warranty support.		

Technical bid (PART-II)
(Technical Specification)

S.No.	Items Description	Model to be quoted	Qty	Remarks
1.	Workstation	Precision T3620	04	
2.	Post Warranty Support	OEM/Partner	04	

NOTE:

1. **Warranty:** The after Sales Service & Comprehensive warranty along with support should be applicable as per OEM terms.
2. Post Warranty Support Services need to be quoted separately.
3. **Installation/Integration:** Installation of Workstation along with and other requisite processions to the satisfaction of Competent Authority.
4. Specification sheet of all the passive components need to be submitted along with tender in technical bid.

PRICE BID
(To be sealed in envelop superscribed "Price bid")

S.No.	Items Description	Model	Qty.	Total Amount in Rs (Inclusive All)
1	Workstation Specifications as per the Technical requirement defined by PCDA-BR	Precision T3620	04	
2	OS		04	
3	Installation Charges		04	
4	Post Warranty Support Charges		04	
	Net Price		04	

(Total Amount in Word: _____)